

**BLUE LAKE SPRINGS MUTUAL WATER COMPANY**  
**Minutes of the 12th Interim Meeting**  
**Arnold, California**  
**Saturday, May 13, 2017 9:00am**

00:00:00

**CALL TO ORDER:**

At 9:00am the meeting was called to order. Directors present were Lee Bateman (via phone), Dave Owen, Tom Schneider (via phone), Andy Rich and Sharon Tobias. Absent were Directors Bob Maginnis and Paul Penney. Also in attendance were General Manager Dave Hicks, Administrative Operations Manager Lee Schmedes and Account Manager Pam Bowman.

00:00:49

**APPROVAL OF MINUTES:**

11<sup>th</sup> Interim Meeting of April 8, 2017

With no changes, the Minutes of April 8, 2017 stand as printed.

00:01:15

**DISCUSSION OF MATTERS NOT ON AGENDA:**

GM Hicks reports on hiring of new office employee.

00:55:10

**FINANCIAL REPORT:**

April Financials:

Treasurer Schneider reports on the April Financials.

01:38:04

**MANAGER'S REPORTS:**

Water Production / Consumption / Usage:

GM Hicks reports on well production, drawdown, usage and leaks.

01:45:44

Drought:

GM Hicks reports on moving back to Stage 1. Voluntary conservation, no watering of forest trees, no set days for watering however, conservation is still important, asking for 10% reduction. GM Hicks recommends treating bug trees now, while we have water in the ground.

Radio-Read Meters:

01:54:22

a. Phase 2 Progress Report

GM Hicks reports on the progress of replacing old meters with radio-read meters.

00:02:14

b. Fixed-Base Meters – Demonstration

Jim Henry from Golden State Flow Measurement spoke about the advantages of changing from our current drive-by to a fixed-base radio reading system.

01:58:18

**COMMITTEES:**

Long Range Strategic Planning Committee:

Director Schneider reports on refining the rate structure and putting together the presentation for the Annual meeting.

02:15:39

USDA Loan:

a. Interim Financing Waiver

GM Hicks reports on progress of finding a private financial institution who may offer a lower interest rate than the USDA.

02:18:06

b. Request For Proposal

Director Tobias reports on receiving 3 engineering proposals for the USDA infrastructure improvement project. These will be reviewed and one firm selected before the end of May, 2017.

02:26:16

**UNFINISHED BUSINESS:**

Office Listing through Realtor:

GM Hicks reports on progress of leasing the Rabobank side of the office building.

02:28:07

Service Line Extended Payment Plan:

GM Hicks reports on the progress of implementing an in-house-payment plan for moving homeowner service lines once infrastructure improvements have begun.

**NEW BUSINESS:**

02:32:47

Correspondence:

None.

02:39:59

Board Meeting Schedule Changes:

Director Bateman requested, with Board permission, the discussion of the Board meeting schedule change be deferred to the July meeting.

02:39:59

Rename LRPC:

Director Bateman requested, with Board permission, the discussion of renaming the LRPC be deferred to the July meeting.

02:46:18

**ACTION ITEMS REPORT:**

Action items read, new action items noted.

02:58:07

**ADJOURNMENT:**

As there were no items for Executive Session, and no other items to come before the Board, a **MOTION** to adjourn was made by Director Rich. The meeting was adjourned at 11:58am.

**RECONVENE TO OPEN SESSION:**

**ADJOURNMENT:**

Respectfully submitted by AOM Lee Schmedes  
In conjunction with the digital recording of the meeting

**APPROVED:**