

BLUE LAKE SPRINGS MUTUAL WATER COMPANY
Minutes of the 4th Interim Meeting
Blue Lake Springs, Arnold, California
Saturday, September 10, 2016 9:00am

00:00:00

CALL TO ORDER:

At 9:02am the meeting was called to order. Directors present were Dave Owen, Paul Penney, Andy Rich and Tom Schneider. Absent were Directors Lee Bateman, Bob Maginnis and Sharon Tobias. Also in attendance were: General Manager Dave Hicks, General Counsel Michael Minkler and Administrative Operations Manager Lee Schmedes.

Also present were Mark Carey and John Pedri from MC Engineering to give a presentation of the PER/USDA loan. One additional guest was at the meeting.

00:01:04

APPROVAL OF MINUTES:

2nd Interim Meeting of July 9, 2016:

With no changes, the Minutes of July 9, 2016 stand as printed.

00:01:04

Special Meeting of July 14, 2016:

With no changes, the Special Meeting Minutes of July 14, 2016 stand as printed.

00:01:28

DISCUSSION OF MATTERS NOT ON AGENDA:

No additional matters were brought before the Board.

00:02:12

FINANCIAL REPORT:

July Financials:

Treasurer Schneider reports on the July Financials.

00:12:34

August Financials:

Treasurer Schneider reports on the August Financials.

00:24:57

MANAGER'S REPORTS:

Water Production / Consumption:

GM Hicks reports on water production, usage, conservation and water purchased from CCWD.

00:13:22

Drought:

GM Hicks reports we are still staying in Stage 2 and are not changing policy. Also, there was a discussion on watering of dead trees. It was suggested that staff meet with people found watering trees and let them know where we stand and what we recommend they do.

00:37:46

Status Report on Dead Trees:

Pete Padelford gives a report on the dead trees in BLS.

01:18:00

Luhdorff & Scalmanini:

GM Hicks reports on progress of the Pressure Zone Study.

01:18:56

Meter Installation Project:

GM Hicks reports installation of 167 of 279 radio-read meters (Phase 1) complete. Phase 1 to be completed by early November.

01:20:27

COMMITTEES:

Long Range Strategic Planning Committee:

Meter Study & Rate Study:

Director Schneider reports on the meter study progress as well as the loan implications.

01:47:37

Grants / Loans:

Mark Carey and John Pedri from MC Engineering spoke on the Preliminary Engineers Report for infrastructure improvements through a USDA loan.

01:57:50

Rate Study:

Director Schneider gives a report on the rate study progress and development for rate changes in 2017.

02:18:06

PUBLIC RELATIONS:

Website:

AOM Schmedes reports on the current website activity.

UNFINISHED BUSINESS:

02:21:59 Office Purchase:
GM Hicks reports on progress of the office purchase.

NEW BUSINESS:

02:28:58 Change Meeting Dates:
Director Penney asked the Board to consider meeting once every two months instead of monthly. The Board is going to wait until April 2017 to revisit this.

02:29:50 Correspondence:
None

02:29:54 **ACTION ITEMS REPORT:**
New action items noted.

02:35:25 **ADJOURNMENT TO EXECUTIVE SESSION:**
MOTION The **MOTION** to adjourn to Executive Session was made by Andy Rich.

02:44:13 **RECONVENE TO OPEN SESSION:**
Report from Executive Session:
A contractual item was discussed.

ADJOURNMENT:

With no other items to come before the Board, the meeting was adjourned at 11:47am.

Respectfully Submitted by AOM Lee Schmedes
In conjunction with the digital recording of the meeting

APPROVED: