

BLUE LAKE SPRINGS MUTUAL WATER COMPANY
Minutes of the 6th Interim Meeting
Arnold, California
Saturday, November 12, 2016 9:00am

00:00:00

CALL TO ORDER:

At 9:00am the meeting was called to order. Directors present were Lee Bateman, Dave Owen, Bob Maginnis, Paul Penney, Andy Rich, Tom Schneider (via teleconference) and Sharon Tobias. Also in attendance were: General Manager Dave Hicks, General Counsel Michael Minkler, Administrative Operations Manager Lee Schmedes and Accounts Manager Pam Bowman.

Also present were Mark Carey and John Pedri from MC Engineering.

00:00:25

APPROVAL OF MINUTES:

5th Interim Meeting of October 8, 2016:

With no changes, the Minutes stand as printed.

00:00:44

DISCUSSION OF MATTERS NOT ON AGENDA:

No additional matters were brought before the Board.

00:00:58

FINANCIAL REPORT:

October Financials:

Treasurer Schneider reports on the October Financials.

00:20:19

MANAGER'S REPORTS:

Water Production / Consumption:

GM Hicks reports on water production, usage, conservation

00:33:17

Water purchased from CCWD was discussed.

00:57:08

Drought:

GM Hicks reports we are staying in Stage 2.

01:01:03

Luhdorff & Scalmanini:

GM Hicks reports the Pressure Zone Study is complete.

01:01:56

Meter Installation Project:

GM Hicks reports installation of 272 radio-read meters (Phase 1) completed ahead of schedule.

COMMITTEES:

01:02:30

Long Range Strategic Planning Committee:

Meter Study/Rate Study:

Director Schneider reports on the meter study results and the implications.

01:24:04

Grants / Loans:

Mark Carey and John Pedri from MC Engineering spoke on the Preliminary Engineers Report for infrastructure improvements through a USDA loan. They also requested additional scope of work monies to begin surveying and mapping the subdivision prior to the USDA approval of the loan.

02:55:34

MOTION: A **MOTION** was made by Director Rich to accept MC Engineering's scope of work compensation of \$58,787; seconded by Director Owen and approved by all.

PUBLIC RELATIONS:

02:59:46

Website:

AOM Schmedes reports on the current website activity.

03:00:36

BLS Nextdoor Website:

Director Rich speaks to the relevance to BLSMWC communications on the BLS Nextdoor website.

03:02:51

Meter Installation Schedule on Website:

Director Rich speaks about the feasibility of posting a meter installation schedule to inform shareholders of work being done in their area.

UNFINISHED BUSINESS:

03:06:15 Rental Progress (former Rabobank side):
GM Hicks reports on progress of the rental of the former Rabobank office side.

03:08:47 Improvement Estimates (BLSMWC side):
No improvement estimates were discussed, however the Board did hear from GM Hicks about the building of a wall to separate the new conference room from the rental side.

NEW BUSINESS:

03:23:50 Correspondence:
A copy of the letter received from Bistro Espresso was mentioned.

03:24:08 Additional Lots:
Director Bateman reports on roads that were going to be connected; will now not be connected and the individual lots (6 to 8 plots) affected by the non-connection and how that could impact us.

03:33:05 Budget:
Treasurer Schneider reports on the 2017 draft budget items and their individual allotments in both Operating and Expansion & Improvements accounts.

ACTION ITEMS REPORT:

New action items were discussed.

05:02:25 **ADJOURNMENT TO EXECUTIVE SESSION:**
MOTION The **MOTION** to adjourn to Executive Session was made by Andy Rich.

RECONVENE TO OPEN SESSION:

05:02:50 Report from Executive Session:
A **MOTION** to accept the recommendation of a 3.5% increase in shareholder fees was made by Director Rich; seconded by Director Tobias. Vote was unanimous

05:03:29 A **MOTION** to accept the budget was made by Director Owen; seconded by Director Penney. Vote was unanimous.

ADJOURNMENT:

05:03:50 With no other items to come before the Board, a **MOTION** to adjourn was made by Director Penney. The meeting was adjourned at 2:44 pm.

Respectfully Submitted by AOM Lee Schmedes
In conjunction with the digital recording of the meeting

APPROVED: