

**BLUE LAKE SPRINGS MUTUAL WATER COMPANY**  
**Minutes of the 4<sup>th</sup> Interim Meeting**  
**Blue Lake Springs, Arnold, California**  
**Saturday, October 10, 2015 9:00am**

00:00:00

**CALL TO ORDER:**

At 9:00am the meeting was called to order. Directors present were Steve Alberts, Robert Maginnis, Dave Owen, George Paul, Paul Penney and Tom Schneider. Absent was Sharon Tobias. Also in attendance were General Manager Dave Hicks, Administrative Operations Manager Lee Schmedes, Watermaster Bill Heinle, Assistant Project Manager Kris Morris and General Counsel Michael Minkler.

Several guests were present at the meeting.

00:00:30

**APPROVAL OF MINUTES:**

3<sup>rd</sup> Interim Meeting of August 8, 2015:

With no corrections, the Minutes of the August 8, 2015 meeting will stand as printed.

4<sup>th</sup> Interim Meeting of September 12, 2015

Due to the possible evacuation from the Butte Fire, no September 12, 2015 meeting was held.

00:00:53

**DISCUSSION OF MATTERS NOT ON AGENDA:**

No one had any questions or statements of items not on the agenda.

**FINANCIAL REPORTS:**

00:01:11

August Financials:

Treasurer Schneider gave a brief report on the August Financials.

00:03:43

September Financials:

Treasurer Schneider reports on the September bank balances, Operating Income and Expenses, Expansion & Improvements Income and Expenses and the Bills Paid in September.

**MANAGER'S REPORT:**

00:22:35

Water Production / Consumption:

GM Hicks reports on water production, usage, conservation and leaks for August and September. Usage continues to be lower than previous years. August usage down 23% from August 2014, 43% lower than August 2013. September usage down 14% from September 2014 and 32% lower than August 2013.

00:32:10

Drought:

GM Hicks reports continuing with Stage 3 for now.

00:34:59

Water Agreement with CCWD:

GC Minkler reports on the current status of the water agreement with CCWD. Discussion of infrastructure improvements, loans, installation of hydrants and homeowner's insurance.

01:00:47

Age of Well Water:

GM Hicks reads a report from Livermore Labs on their test results on the age of our well water.

01:10:59

Office Bidding Policy:

Discussion of the Bidding Policy was heard. The Board is delaying approval until the November meeting and will give GM Hicks input on the currently submitted policy text.

**PROJECT MANAGER'S REPORT:**

1:24:31

Well #4:

Work to get Well #4 online has begun and Assistant Project Manager Morris gives the Board the details.

1:30:20

Cost Estimate of Treatment Plant Bathroom:

Due to possible plan changes, the TP bathroom project is on hold. The Board is requesting a new budget on the plan changes. After discussion on the bathroom was completed, questions were asked on the completion date of Well #4.

**COMMITTEES:**

1:34:27

Long Range Strategic Planning Committee:

Meters:

Treasurer Schneider reports on the radio-read meter study. Included is where the meters would be placed, who would receive these meters, and questionnaires that will go out to shareholders interested in participating in the study. Discussion ensued within the Board on whether we need the study.

2:03:57 Grants / Loans:  
Treasurer Schneider reports on the application progress for a USDA low interest loan for infrastructure improvements and meter installation. He mentions the indirect cost study for infrastructure and meters.

2:08:56 Budget:  
Treasurer Schneider reports on the first steps taken on the 2016 Budget. More work is needed before the 2016 Budget can be approved.

**PUBLIC RELATIONS:**

2:10:27 Website:  
AOM Schmedes informs the Board of the necessity of hiring an out-of-office webmaster.

Hwy 4 Coordinating Committee:  
GC Minkler reports on their October meeting where they discussed the Butte fire, CCWD pipeline replacement projects and the resolution to LAFCO for a resources committee which would handle flood, irrigation and coordinate resources, etc.

Calaveras Conserves:  
2:18:44 No meeting took place in October.

**NEW BUSINESS:**

Correspondence:  
2:20:10 No correspondence to report.

Report from Teleconference of 8/20/15:  
2:23:23 Closed Session – Personnel Issue – nothing to report.

Report from Teleconference of 9/25/15:  
Closed Session – Contractual and Personnel Issues discussed – nothing to report.

Adding Bill Heinle as Signer to Accounts:  
MOTION  
2:23:34 A motion requested by President Maginnis to add Watermaster Bill Heinle as an additional signer to our Operating Account at Bank of America and our Expansion & Improvements Account at Rabobank in case GM Hicks was not available. The motion was made by Director Penney and seconded by Director Alberts and had unanimous approval.

**ACTION ITEMS REPORT:**

2:24:53 AOM Schmedes summarizes the new Action Items. Director Paul requests bi-monthly meter usage reports for the last two years.

**ADJOURNMENT:**

The meeting was adjourned at 11:27am.

Respectfully Submitted by AOM Lee Schmedes  
Summarized from digital recording of the meeting

**APPROVED:**