

**BLUE LAKE SPRINGS MUTUAL WATER COMPANY**  
**Minutes of the 4th Interim Meeting**  
**Arnold, California**  
**Saturday, January 13, 2018 9:00am**

00:00:00

**CALL TO ORDER:**

At 9:00am the meeting was called to order. Directors present were Jay Brethauer, Lee Bateman, Bob Maginnis, Dave Owen, Paul Penney and Andy Rich. Absent was Director Sharon Tobias. Also in attendance were Watermaster Bill Heinle, General Counsel Michael Minkler, Administrative Operations Manager Lee Schmedes, Accounts Manager Carrissa Schlaht, and Tom Schneider.

00:00:27

**APPROVAL OF MINUTES:**

6<sup>th</sup> Interim Meeting of November 11, 2017

With no corrections needed, the Minutes of November 11, 2017 stand as printed.

00:00:27

Teleconference of November 29, 2017:

With no corrections needed, the Minutes of the Teleconference of November 29, 2017 stand as printed.

00:00:44

**DISCUSSION OF MATTERS NOT ON AGENDA:**

No matters were brought up for discussion.

00:00:54

**FINANCIAL REPORT:**

1. December Financials:

Treasurer Bateman reports on the December Financials.

**MOTION**

A **MOTION** was made by Director Bateman to approve the Financials, seconded by Director Owen and approved by all present.

00:10:43

2. Aged Accounts Receivable:

Treasurer Bateman reports on the Aged Accounts Receivable. Alternative collection procedures were discussed.

00:28:39

3. New Agenda Policy:

Treasurer Bateman moves to adopt a new agenda distribution policy. Due to the lack of a second, the MOTION died. The Board agreed to publishing both the Committee Meeting Agendas and the Board packet on the website.

00:46:15

**MANAGER'S REPORTS:**

1. Water Production / Drawdown / Usage:

Watermaster Heinle reports on well production, drawdown, usage and leaks. President Maginnis asks staff to put on the website that it's still OK to conserve.

2. Service Lateral Program:

This item is being deferred to an as-yet-confirmed later date.

00:59:33

**COMMITTEE REPORTS:**

Long Range / Strategic Planning:

Tom Schneider reports on current information regarding the Interim loan for the USDA project and its implications. Due to this new information, President Maginnis and staff will consider the possibility of a loan program or a rebate with info going out to the shareholders soon.

02:21:28

**USDA INFRASTRUCTURE IMPROVEMENT / METER INSTALLATION PROJECT:**

MC Engineering:

John Pedri reports on current progress of the infrastructure design in the subdivision and project cost.

02:40:52

**UNFINISHED BUSINESS:**

Rabobank Side of Building:

President Maginnis reports on options for the bank side as to whether we continue to look for banks or take it off the market. After discussion, the Board decides to get hard figures on closing off a portion of the room and to keep it on the market.

02:46:22

**NEW BUSINESS:**

Correspondence:

A request from a new membership lot owner requesting a letter from the Board stating they will never have to participate in any improvements in the system. President Maginnis to answer owner.

- 02:46:22 New Parcels in Subdivision:  
(See Correspondence above).
- 02:49:05 Audit Contracts:  
Ebbetts Pass Accounting submitted 3 engagement letters for the Board's approval. All letters were approved.
- 00:55:03 Appointment to LRPC Vacancy:  
At the December meeting of the LRPC, a discussion regarding the vacancy was held. The options are to ask a Board member to volunteer, keep the 4 current members, or open to any shareholder in good standing. Criteria and skills are being discussed.
- 02:51:57 **ACTION ITEMS:**  
New Action Items are recorded.
- 02:53:45 **ADJOURNMENT:**  
The motion to adjourn was made by Director Bateman. The meeting ended at 11:56am.

Respectfully submitted by AOM Lee Schmedes  
In conjunction with the digital recording of the meeting

**APPROVED:**

Next Meeting: March 10, 2018