

**BLUE LAKE SPRINGS MUTUAL WATER COMPANY**  
**Minutes of the Teleconference Special Meeting**  
**Blue Lake Springs, Arnold, California**  
**Wednesday, April 29<sup>th</sup>, 2015 1:00pm**

00:00:06

**CALL TO ORDER:**

At 1:10pm the meeting was called to order. Directors present were Steve Alberts, Robert Maginnis, Tom Schneider and Sharon Tobias. Absent were Dave Owen, George Paul and Paul Penney. General Manager Hicks, Administrative Operations Manager Lee Schmedes, Recording Secretary Nhu Bergstrom, Long Range Planning Committee member Joe Morgan and MC Engineering grant writer John Pedry were also in attendance.

Several guests were present at the meeting via live broadcast on YouTube (audio only).

00:02:25

**UNFINISHED BUSINESS:**

Resolution approving the application for the Bureau of Reclamation Grant for water meters:

Treasurer Schneider opened the discussion with concerns that the grant application labor cost total was substantially more than the total amount Long Range Planning Committee has calculated. Schneider wanted to know if labor and installation was done at a lower cost, can we adjust the amount accordingly. Director Alberts also wanted to know if BLSMWC was locked in to the dollar amounts listed in the grant application and if the funds can be used for other projects. Grant writer John Pedry from MC Engineering responded that the funds are strictly reserved for the meter installation. If our cost are lower than what is listed in the grant application, any monies not spent will go back to the Bureau of Reclamation.

Grant writer John Pedry mentioned the grant application costs right now is strictly for the materials. There were discussions with GM Hicks regarding a force account i.e. having BLSMWC employees install the meters or sharing the cost of installation with contractors. However, due to the strict timeline of the application, BLSMWC did not have an indirect cost program or overhead/direct salary rates available to submit. The indirect cost program must be approved by a CPA. Pedry noted that there will still be an opportunity to adjust the application to use in-house labor vs. contracted labor for the meter installation.

Treasurer Schneider posed a question if the labor were to be reduced, will it affect the amount we would receive for the materials. Grant writer Pedry responded as long as we are 50% (BLSMWC pays for half and Bureau of Reclamation will match). Pedry also noted if BLSMWC did lower the labor cost amount it shouldn't hurt our chances in securing the grant.

00:23:30

Motion was made by Director Alberts to adopt the resolution to move forward with the application for the Bureau of Reclamation Grant for water meters. Seconded by Treasurer Schneider. 4-0 Motion passes.

**ADJOURNMENT:**

The meeting was adjourned at 1:35pm.

Respectfully Submitted by Nhu Bergstrom, Recording Secretary  
Reviewed by Lee Schmedes, Administrative Operations Manager  
Summarized from digital recording of the meeting

**APPROVED: May 9, 2015**