

Employment Application – Short Form

An Equal Opportunity Employer

Please Print

Date	Last Name	First Name	Middle
------	-----------	------------	--------

Present Address

No. & Street	City	State	Zip
--------------	------	-------	-----

Permanent Address (if different from present address)

No. & Street	City	State	Zip
--------------	------	-------	-----

()	()	--	
-----	-----	----	--

Business Phone	Home Phone	Social Security Number
----------------	------------	------------------------

Employment Desired

Position applying for:

Personal Information

Have you ever applied to or worked for Blue Lake Springs Mutual Water Co. before?..... Yes No

If yes, when?

Do you have any friends or relatives working for Blue Lake Springs Mutual Water Co.?..... Yes No

If yes, state name(s) and relationship:

Name	Relationship
------	--------------

Name	Relationship
------	--------------

Why are you applying for work at Blue Lake Springs Mutual Water Co.?

If hired, would you have a reliable means of transportation to and from work? Yes No

Are you at least 18 years old? (If under 18, hire is subject to verification that you are of minimum legal age.) Yes No

If hired, can you present evidence of your U.S. citizenship or proof of your legal right to live and work in this country? Yes No

Employment Application - Short Form - Page 2

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? Yes No
 If no, describe the functions that cannot be performed.

(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and to skill and agility tests.)

Have you ever been convicted of a criminal offense (felony or serious misdemeanor)? (Convictions for marijuana-related offenses that are more than two years old need not be listed.) Yes No
 If yes, state nature of the crime(s), when and where convicted and disposition of the case.

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)

Education, Training and Experience

School	Name and Address	No. of years Completed	Did you Graduate?	Degree or Diploma
High School	Name		Yes No	
	Address			
		-		
	City	State	Zip	
College	Name		Yes No	
	Address			
		-		
	City	State	Zip	
Vocational	Name		Yes No	
	Address			
		-		
	City	State	Zip	
Other	Name		Yes No	
	Address			
		-		
	City	State	Zip	

Employment History

List below all present and past employment starting with your most recent employer (last five years is sufficient). Account for all periods of unemployment. You must complete this section even if attaching a resume.

()
Name of Employer Telephone No.

Type of Business Your Supervisor's Name

Address & Street City State Zip
Dates of Employment: Weekly Pay:

From To Starting Ending

Your Position and Duties

Reason for Leaving

May we contact this employer for a reference? Yes No

()
Name of Employer Telephone No.

Type of Business Your Supervisor's Name

Address & Street City State Zip
Dates of Employment: Weekly Pay:

From To Starting Ending

Your Position and Duties

Reason for Leaving

May we contact this employer for a reference? Yes No

References

List below three persons not related to you who have knowledge of your work performance within the last three years.

()
First Name Last Name Telephone No.

Address & Street City State Zip

Occupation No. of Years Acquainted

References, continued

First Name	Last Name	()	Telephone No
-			
Address & Street	City	State	Zip
Occupation	No. of Years Acquainted		

First Name	Last Name	()	Telephone No
-			
Address & Street	City	State	Zip
Occupation	No. of Years Acquainted		

Please Read Carefully, Initial Each Paragraph and Sign Below

_____ I hereby certify that I have not knowingly withheld any information that might adversely affect my
 Initials chances for employment and that the answers given by me are true and correct to the best of my
 knowledge. I further certify that I, the undersigned applicant, have personally completed this
 application. I understand that any omission or misstatement of material fact on this application or on
 any document used to secure employment shall be grounds for rejection of this application or for
 immediate discharge if I am employed, regardless of the time elapsed before discovery.

_____ I hereby authorize the company to thoroughly investigate my references, work record, education and
 Initials other matters related to my suitability for employment and, further, authorize the references I have
 listed to disclose to the company any and all letters, reports and other information related to my work
 records, without giving me prior notice of such disclosure. In addition, I hereby release the company,
 my former employers and all other persons, corporations, partnerships and associations from any and
 all claims, demands or liabilities arising out of or in any way related to such investigation or
 disclosure.

_____ I understand that nothing contained in the application, or conveyed during any interview which may
 Initials be granted or during my employment, if hired, is intended to create an employment contract between
 me and the company. In addition, I understand and agree that if I am employed, my employment is for
 no definite or determinable period and may be terminated at any time, with or without prior notice, at
 the option of either myself or the company, and that no promises or representations contrary to the
 foregoing are binding on the company unless made in writing and signed by me and the company's
 designated representative.

_____ Date

_____ Applicant's Signature