

## **BLUE LAKE SPRINGS MUTUAL WATER COMPANY**

### **Minutes of the 2nd Interim Meeting Blue Lake Springs, Arnold, California Saturday, August 8th, 2015 9:00am**

- 00:00 **Call to order:** Present: Directors Bob McGinnis, George Paul, Tom Schneider, Sharon Tobias, and Dave Owen. Also present, General Manager Dave Hicks, Administrative Office Manager, Lee Schmedes, and Accounts Manager, Pam Bowman. Absent: Directors Paul Penney and Steve Alberts.  
No guests
- 00:10 **Discussion of Matters Not on Agenda:**  
None
- 00:27 **Minutes of July Meeting:**  
No corrections to the Minutes of the 2<sup>nd</sup> Interim Meeting of July 11, 2015 Minutes stand as printed.
- 00:41 **Financial Reports:**  
**Balance Sheet and Income/Expense Statements**
- 12:57 Director Paul had questions regarding the construction of restrooms at the Treatment Plant.
- 13:09 Director Paul had questions regarding clarification of transfer fees and standby wages.
- 14:42 Director Paul asked for information and clarification on the bidding process in the case of new chlorinator. Discussion followed to put in place a Board Approved process for bidding of jobs. GM Hicks will submit a plan to the Board for approval in September. Directors McGinnis, Schneider, and Owens also had recommendations for a plan.
- 29:23 **Project Manager's Report:**  
GM Hicks reported on consumption, conservation and savings.
- 30:28 Reported on leaks
- 30:37 Reported on how the savings affected wells.
- 32:15 Reported on the decision to stay in Drought Stage 3
- 32:35 Reported on the 25 meters that are read and the difference in use with part and full time.  
Reported on the results of the recent survey that was mailed/emailed to residents. It was reported that only 50% of residents have answered the survey, and we need more input to better gauge how to proceed with plans for meters etc.  
GM Hicks also reminded the Board that July is our biggest consumption month and although the usage is higher, overall conservation is still good.
- 34:40 Director Paul asked questions regarding the breakdown of gallons vs. cubic feet and the possible underestimating reasonable usage.
- 50:15 CCWD agreement to purchase water was drafted by our attorney. Board Members CCWD. GM Eggerton of CCWD is out of the office and there will most likely be no response until next week. Further discussion of the CCWD agreement will be continued in closed session.
- 1:14:50 **Age of Well Water:**  
Results of this may be available at the September meeting. There was discussion from Director Owen on how other agencies acquire their information.
- 1:22:05 **Committees:**  
Long Range Plan Committee chair Schneider asked Director Tobias to take the lead in moving forward with talking points for the study. There was a unanimous vote by the Committee to purchase 60 meters at this time to use for gathering information. There will be no charge for these meters to the Shareholders at this time.  
Talking points of the discussion were:  
How many meters will we track

What is the goal in tracking information/Identify tracking information to be gathered  
It was decided that more meetings will be required to move forward with a plan, and  
that Director Tobias and AOM Schmedes will continue gathering study information.

2:08:38 **Grants/Loans:**

GM Hicks reported that Mr. Pedri who is working on our Grant is out of the Country and that there has been no communication for a month. GM Hicks will also acquire pricing for Pedri's grant work thus far. AOM Schmedes reported that she has been in communication with Annette Chin to establish indirect costs for the grants/loans. AOM Schmedes should have answers regarding these costs by Monday, August 10<sup>th</sup>.

2:12:00 **Correspondence:**

none

2:15:00 **Action Items:**

- \*Grants/Loans - Progress meeting necessary before September 12th meeting
- \*Meters - LRSPC to create a brief explanation of study and questionnaire for staff to put on email, website, and Nextdoor. Approval to purchase 60 radio-read meters and software
- \*Treatment Plant Restrooms - Get cost estimate from Kris Morris
- \*Office Policy - adopt office policy for bidding projects/jobs

2:22:03 **Adjourn to Closed Session**