

BLUE LAKE SPRINGS MUTUAL WATER COMPANY
Minutes of the 4th Interim Meeting
Arnold, California
Saturday, March 10, 2018 9:00am

00:00:00

CALL TO ORDER:

Due to a recorder glitch, the meeting was called to order at 9:07am. Directors present were Jay Brethauer, Lee Bateman, Bob Maginnis, Dave Owen, Paul Penney, Andy Rich and Sharon Tobias. Also in attendance were General Manager Dave Hicks, Watermaster Bill Heinle, General Counsel Michael Minkler, Administrative Operations Manager Lee Schmedes and Tom Schneider.

00:00:00

APPROVAL OF MINUTES:

8th Interim Meeting of January 13, 2018

With no corrections needed, the Minutes of January 13, 2018 stand as printed.

00:00:00

DISCUSSION OF MATTERS NOT ON AGENDA:

No matters were brought up for discussion.

00:07:41

FINANCIAL REPORT:

1. January & February Financials:

Since the 2017 audit is not yet completed, the January & February Financials were not discussed.

00:08:41

2. Foreclosure Procedure:

GC Minkler reports on the foreclosure procedure steps as a possible settlement to past due accounts.

00:22:18

3. Policy Changes:

Treasurer Bateman does not believe our current procedure for collecting past due amounts is effective. He outlines his steps and would like the Board to consider those steps at the next Board meeting.

00:51:26

MANAGER'S REPORTS:

Water Production / Drawdown / Usage:

GM Hicks reports on well production, drawdown, usage and leaks.

00:05:00

COMMITTEE REPORTS:

Long Range / Strategic Planning:

(Due to the recorder glitch, the majority of the report from Tom Schneider did not record). Tom Schneider continues his report on current information regarding the Interim loan for the USDA project and its implications.

00:56:53

USDA INFRASTRUCTURE IMPROVEMENT / METER INSTALLATION PROJECT:

1. Assistant Project Manager's Report:

Director Tobias reports on current progress of the infrastructure design and project cost.

00:57:17

2. CoBank Loan (USDA Interim Loan):

There is a CoBank issued Resolution needing approval of the Board. This Resolution signifies that BLSMWC has full power and authority to borrow money, to secure the same with its own property and to perform all obligations associated therewith. Director Rich made a **MOTION** to approve the Resolution, seconded by Director Bateman and approved by all.

There is a Credit Agreement issued by CoBank. Director Rich made a **MOTION** to approve the Credit Agreement, seconded by Director Tobias and approved by all.

There is a Multiple Advance Term Promissory Note issued by CoBank. Director Rich made a **MOTION** to approve the Promissory Note, seconded by Director Bateman and approved by all.

00:00:00

UNFINISHED BUSINESS:

No Unfinished Business to report.

01:01:18

NEW BUSINESS:

Correspondence:

President Maginnis reports on 2 letters received from shareholders who are requesting the removal of late fees and interest on both accounts. President Maginnis will answer both shareholders with the Board's decision.

01:09:56

Appoint Nomination Chairperson:

President Maginnis informs the Board that Director Rich has agreed to be Nomination Chairperson for 2018.

01:10:57

ACTION ITEMS REPORT:

AOM Schmedes reports on past and present Action Items.

01:14:12

ADJOURNMENT TO EXECUTIVE SESSION:

President Maginnis asks for a motion to adjourn to Executive Session. Director Brethauer made the **MOTION**, seconded by Director Tobias and approved by all.

01:43:57

RECONVENE TO OPEN SESSION:

President Maginnis reports the Board discussed a contractual item.

01:46:12

ADJOURNMENT:

The motion to adjourn was made by Director Penney. The meeting ended at 12:46am.

Respectfully submitted by AOM Lee Schmedes
In conjunction with the digital recording of the meeting

APPROVED:

Next Meeting: May 12, 2018