

**BLUE LAKE SPRINGS MUTUAL WATER COMPANY**  
**Minutes of the 5<sup>th</sup> Interim Meeting**  
**Arnold, California**  
**Saturday, March 2, 2019 9:00am**

00:00:00     **CALL TO ORDER:**  
The meeting was called to order at 9:03am. Directors present were Jay Brethauer, Jeff Jones, Bob Maginnis, Andy Rich, and Mark Woltering. Absent were Directors Penney and Tobias. Also, in attendance were General Manager Dave Hicks, Administrative Operations Manager Lee Schmedes, Accounts Manager Carrissa Schlaht, LRPC Chair Tom Schneider and John Pedri.

00:22:46     A formal introduction of Andrew J. Ramos, Attorney at Law with Bartkiewicz, Kronick & Shanahan, was made by former General Counsel Michael Minkler.

**MOTION**     A **MOTION** was made by VP Rich, seconded by Director Brethauer and approved by all present to allow the General Manager to enter into a contract with Andrew J. Ramos and his law firm Bartkiewicz, Kronick & Shanahan.

00:24:03     **APPROVAL OF MINUTES:**  
4<sup>th</sup> Interim Meeting of January 5, 2019:  
With no corrections needed, the Minutes of January 5, 2019 stand as printed.

00:24:14     **DISCUSSION OF MATTERS NOT ON AGENDA:**  
No matters were brought up for discussion.

00:24:32     **FINANCIAL REPORT:**  
January Financials:  
AOM Schmedes spoke to the January Financials in the packet.

00:35:15     **MANAGER'S REPORTS:**  
Water Production / Drawdown / Usage:  
GM Hicks reports on well production, drawdown, usage and leaks.

00:48:16     **USDA INFRASTRUCTURE IMPROVEMENT / METER INSTALLATION PROJECT:**  
Project Report:  
GM Hicks reports on the status of the infrastructure improvement project. As per the desire of the Board, Change Orders will now be added into the packet.

01:11:19     Additional Projects:  
GM Hicks reports on the list of additional projects BLSMWC is considering.

01:20:21     **COMMITTEE REPORTS:**  
Long Range / Strategic Planning:  
LRPC Chair Tom Schneider reports on the Water Usage Study, Asset Management Plan, MC Engineering Amendment 5, USDA Project: Additional Scope Task, Drawdown Schedule, and Retrofit Meter Install as well as Service Line Replacement.

**MOTION**     A **MOTION** was made by VP Rich, seconded by Director Brethauer and approved by all present (with 1 abstention), to accept and direct staff to implement a loan program as outlined in the LRPC recommendation and to include a maximum of \$1M cap.

03:01:17     **UNFINISHED BUSINESS:**  
Atherton & Associates:  
AOM Schmedes explains 2 letters, one needing signatures, from Atherton & Associates regarding the objective and scope of the 2019 audit.

**MOTION**     A **MOTION** was made by Director Jones, seconded by Director Brethauer and approved by all present, before July 1, 2019, we should go out with an RFP and let Atherton and other companies bid for the revised scope of work.

**NEW BUSINESS:**

03:14:02

Correspondence:

President Maginnis reports there are 2 complaint letters that will receive responses; additionally, there is 1 letter GM Hicks will respond to and 1 letter to be discussed in Executive Session.

**MOTION**

A **MOTION** was made by VP Rich, seconded by Director Brethauer and approved by all present to refund incorrectly charged shareholder fees in the amount of \$1,049.

03:24:03

Appoint Nomination Chair:

President Maginnis appoints Director Paul Penney as Nomination Chair for the "Call for Candidates".

03:24:49

Annual Shareholder Meeting Date:

President Maginnis informs the Board the Annual Shareholder Meeting date has been changed to June 8<sup>th</sup> and the water company's portion of the meeting will start at 9am this year.

03:25:31

Weather Station:

VP Rich discusses purchasing a weather station to post the current weather on our website. After some discussion, this item will be discussed again at the May meeting.

**ACTION ITEMS REPORT:**

03:47:59

New Action Items:

New action items were noted.

**ADJOURNMENT TO EXECUTIVE SESSION:**

03:48:55

President Maginnis adjourned to Executive Session.

**RECONVENE TO OPEN SESSION:**

04:54:00

Nothing to discuss from Executive Session.

04:54:02

**ADJOURNMENT:**

President Maginnis adjourned the meeting at 1:54pm.

Respectfully submitted by AOM Lee Schmedes  
In conjunction with the digital recording of the meeting

**APPROVED:**

**Next Regularly Scheduled Meeting: May 11, 2019**