

**BLUE LAKE SPRINGS MUTUAL WATER COMPANY**  
**Minutes of the 2<sup>nd</sup> Interim Meeting**  
**Arnold, California**  
**Saturday, August 17, 2019 9:00am**

00:00:00

**CALL TO ORDER:**

The meeting was called to order at 9:00am. Directors present were: Bill Cover, Dan Crosby, Jeff Jones, Bob Maginnis, Paul Penney and Sharon Tobias. Absent was Director Andy Rich. Also, in attendance were General Manager Dave Hicks, Administrative Operations Manager Lee Schmedes, Accounts Manager Carrissa Schlaht, and General Counsel Andrew Ramos.

00:00:32

**APPROVAL OF MINUTES:**

6<sup>th</sup> Interim Meeting of May 11, 2019:

With no additions or deletions, the Minutes of the 6<sup>th</sup> Interim Meeting of May 11, 2019 were approved.

1<sup>st</sup> Interim Meeting of July 13, 2019:

With no additions or deletions, the Minutes of the 1<sup>st</sup> Interim Meeting of July 13, 2019 were approved.

Teleconference of August 6, 2019:

With no additions or deletions, the Minutes of the Teleconference of August 6, 2019 were approved.

00:00:55

**DISCUSSION OF MATTERS NOT ON AGENDA:**

No matters were brought up for discussion.

00:01:04

**FINANCIAL REPORT:**

July Financials:

Treasurer Tobias spoke to the July Financials in the packet.

00:07:08

**MANAGER'S REPORTS:**

Water Production / Drawdown / Usage:

GM Hicks reports on well production, drawdown, usage and leaks. He also gave the Board an update on the generator we were considering purchasing.

00:23:32

**USDA INFRASTRUCTURE IMPROVEMENT / METER INSTALLATION PROJECT:**

Project Report:

GM Hicks reports on the status of the infrastructure improvement project.

01:04:39

Additional Projects:

GM Hicks reports on the list of additional projects BLSMWC is considering.

01:13:13

**COMMITTEE REPORTS:**

Treasurer Tobias reports on the overall USDA budget status and cash flow, the electronic billing and payment service and future base rate and change considerations.

01:18:42

Meeting with Mozingo:

Treasurer Tobias reports that at last weeks meeting with representatives from Mozingo that they are 50% to 60% complete on the base contract.

01:20:21

Recommendation to Proceed with the A1-a Project:

Treasurer Tobias reports on the scope and financial impact of A1-a Project.

**MOTION**

A **MOTION** was made by Director Penney, seconded by Director Crosby and approved all present to accept LRPC's recommendation to proceed with the A1-a Project.

01:41:33

President Maginnis requests a 5 minute break.

01:42:12

**UNFINISHED BUSINESS:**

Further Discussion on Combined Lots:

Treasurer Tobias reports that as discussion didn't ensue after the motion was made, and voted on, at the last meeting (July 13<sup>th</sup>), she wants to revisit the elimination of fees on the combined lots.

**MOTION**

A **MOTION** was made by Treasurer Tobias, seconded by Director Jones and approved by all present (with the exception of Director Crosby, who voted nay), to bring the matter of charging combined lots back to discussion which eliminated the combined lot fee at the last meeting.

**MOTION**

A **MOTION** was made by Treasurer Tobias, seconded by Director Jones and approved by all present to enact a \$25 shareholder fee on all combined lots.

- 02:06:25 2020 Rate Schedule / Budget:  
GM Hicks informs the Board on the steps that are taken to produce a budget.
- 02:15:58 Potential Cost/Service with BDS for Invoicing and Payments:  
AOM Schmedes informs the Board of the staff's desire to utilize an outside billing specialist due to the billing changes going into effect in 2020.
- 02:31:52 **NEW BUSINESS:**  
Correspondence:  
None.
- 02:31:56 **ACTION ITEMS REPORT:**  
New Action Items:  
New action items were noted.
- 02:40:56 **ADJOURNMENT:**  
A motion was made by Director Cover to adjourn the open session meeting at 11:41am.

Respectfully submitted by AOM Lee Schmedes  
In conjunction with the digital recording of the meeting

**APPROVED:**

**Next Regularly Scheduled Meeting: October 5, 2019**