

**BLUE LAKE SPRINGS MUTUAL WATER COMPANY**  
**Minutes of the 4<sup>th</sup> Interim Meeting • Arnold, California**  
**Saturday, November 9, 2019 9:00am**

00:00:00

**CALL TO ORDER:**

The meeting was called to order at 9:00am. Directors present were: Bill Cover, Dan Crosby, Jeff Jones, Bob Maginnis, Paul Penney, Andy Rich, and Sharon Tobias. Also, in attendance were General Manager Dave Hicks, Administrative Operations Manager Lee Schmedes, and General Counsel Andrew Ramos.

**PUBLIC COMMENT:**

00:01:00

No Public Comment.

00:01:21

**APPROVAL OF CONSENT AGENDA:**

**MOTION**

A **MOTION** to approve the Consent Agenda was made by Director Jones, seconded by Director Penney and approved by all in attendance.

**COMMITTEE / PROJECT REPORTS:**

00:01:52

USDA Infrastructure Improvement / Meter Installation Project:

GM Hicks introduced Mark Franz, Project Superintendent with Mazingo Construction who gave the Board a current status on the USDA Improvement Project.

00:08:42

Long Range Strategic Planning Committee:

LRPC member Director Tobias reports on the USDA project financial status; preliminary new rate structure; water usage; fixed and variable costs affecting the 2020 Budget.

**MOTION**

A **MOTION** was made by Director Rich, seconded by Director Crosby to approve the LRPC recommended new rate structure for 2020 and was approved by all in attendance.

**MOTION**

A **MOTION** to approve a Resolution adopting the amended water service rates was made by Director Rich, seconded by Director Tobias and approved by all in attendance.

**UNFINISHED BUSINESS:**

00:54:21

Generator:

GM Hicks reports a generator was purchased. A schedule for testing and maintenance will be set up.

**MOTION**

A **MOTION** to approve \$50,000 for the generator, installation and additional equipment was made by Director Cover, seconded by Director Tobias and approved by all in attendance.

01:07:15

2020 Rate Schedule / Budget:

**MOTION**

A **MOTION** to approve the 2020 Budget was made by Director Cover, seconded by Director Jones and approved by all in attendance.

**NEW BUSINESS:**

01:09:08

Approval for Cost of Sample Station:

GM Hicks reports on 7 sample station that need to be added to the USDA Improvement Project. USDA has agreed to reimburse our cost.

**MOTION**

A **MOTION** to approve the cost of the 7 Sample Stations (\$22,458.10) was made by Director Rich, seconded by Director Tobias and approved by all in attendance.

01:14:37

Report on Meeting with Office of Emergency Services (OES) Director:

GM Hicks reports the meeting with the OES director was cancelled due to the most recent PSPS, but GM Hicks will reschedule.

01:16:37

Report on Meeting with CCWD on Water Purchase Agreement:

GM Hicks reports on the meeting with CCWD GM Minkler, Bertha Underhill and BLSMWC Director Penney.

01:33:55

Correspondence:

No correspondence.

01:34:00

Reportable Items (former Action Items):

AOM Schmedes reports on old and new items. LC Ramos reports on new law SB998 which goes into effect in February 2020 regarding water shutoffs. Bylaw changes will need to be made. LC Ramos is working with AQUA on handling claims arising from future wildfires.

01:37:44  
**MOTION**

**ADJOURNMENT to EXECUTIVE SESSION:**

A **MOTION** to adjourn to Executive Session to discuss 2020 salaries was made by Director Rich, seconded by Director Jones and approved by all in attendance.

02:15:14

**RECONVIENE TO OPEN SESSION:**

Report from Executive Session - Salary & Benefit adjustments were discussed. Salary increases varied from 2.5% to 5.2% and were based on cost of living and work performance.

02:17:10  
**MOTION**

**ADJOURNMENT:**

A **MOTION** to adjourn was made by Director Tobias. Meeting was adjourned at 11:18am.

**Meeting adjourned in memory of Maynard "Mike" Herreid**

Respectfully submitted by AOM Lee Schmedes  
In conjunction with the digital recording of the meeting

**APPROVED:**

**Next Regularly Scheduled Meeting: January 11, 2020 at 9am**