

**BLUE LAKE SPRINGS MUTUAL WATER COMPANY**  
**Minutes of the 6<sup>th</sup> Interim Meeting • Arnold, California**  
**Saturday, March 14, 2020 9:00am**

00:00:00

**CALL TO ORDER:**

The meeting was called to order at 9:08am. Directors present were: Bill Cover, Dan Crosby, Jeff Jones, Bob Maginnis, and Sharon Tobias. Absent were Directors Paul Penney and Andy Rich. Also in attendance were General Manager Dave Hicks, Administrative Operations Manager Lee Schmedes, Accounts Manager Carrissa Schlaht, Watermaster Bill Heinle and LRPC Chair Tom Schneider.

00:01:00

**PUBLIC COMMENT:**

No Public Comment.

00:01:13

**APPROVAL OF CONSENT CALENDAR:**

**MOTION**

A **MOTION** was made by Director Jones, seconded by Director Tobias and approved by all present to accept the Consent Calendar.

00:01:42

**COMMITTEE / PROJECT REPORTS:**

USDA Infrastructure Improvement / Meter Installation Project:

GM Hicks reports on the status of the USDA Improvement Project.

00:37:42

Long Range Strategic Planning Committee:

LRPC Chair Schneider reports on the USDA Project Financial status; Amendment 6 status update; and the Asset Management Plan status.

**MOTION**

A **MOTION** was made to approve LRPCs recommendation to (1) Approve Amendment 6; (2) Authorize MCE to proceed forward with completion of New Scope Tasks 2-5 with caveat to receive concurrence from BOD prior to starting A1c and (3) Request MCE obtain firm quotes to complete (in priority order) A1c, Del Rio, Boro Ct., and Wawona Retrofits and submit to BLSMWC for authorization and approval was made by Director Cover, seconded by Director Tobias and approved by all present.

01:41:14

**UNFINISHED BUSINESS:**

IT Work:

GM Hicks reports on the progress of updating the technology for the office.

01:45:14

Office Generator:

GM Hicks reports receiving 2 bids for installation of the office generator.

01:54:09

**NEW BUSINESS:**

Correspondence:

Letter received from a shareholder protesting the empty lot fee. Staff and Treasurer will work together to compose a letter in return.

01:51:44

Appointment of Elections Chair:

President Maginnis asks, and Jeff Jones accepts, the position of Elections Chair.

02:00:43

Annual Meeting Date:

The HOA has moved this year's Annual Shareholder Meeting to June 27<sup>th</sup>. The water company will move their meeting to the 27<sup>th</sup> as well.

02:03:58

Bylaw Changes:

General Counsel Ramos has been working on amending the current Bylaws.

**MOTION**

A **MOTION** to move forward with the Bylaw changes as presented by Counsel, was approved by Director Tobias, seconded by Director Jones and approved by all present. Will go out to the shareholders for voting.

02:42:55

Reportable Items (former Action Items):

AOM Schmedes reports on old and new items.

02:57:48

As there are no additional items to come before the Board, a MOTION was made by Director Jones, seconded by Director Cover to adjourned to Executive Session.

**EXECUTIVE SESSION:**

03:27:18 President Maginnis reports two personnel matters were discussed.

**ADJOURNMENT:**

03:56:29 Since there is no more items to come before the Board, President Maginnis announced the conclusion our business. Meeting adjourned at 1:05pm.

Respectfully submitted by AOM Lee Schmedes  
In conjunction with the digital recording of the meeting

**APPROVED:**

**Next Regularly Scheduled Meeting: May 9, 2020 at 9am**