

# BLUE LAKE SPRINGS MUTUAL WATER COMPANY

## Minutes of the 2<sup>nd</sup> Interim Meeting • Held via Zoom

Saturday, September 26, 2020 9am

### CALL TO ORDER:

00:00:00 The meeting was called to order at 9:00am. Directors present were: Bill Cover, Dan Crosby, Jeff Jones, Bob Maginnis, Andy Rich and Sharon Tobias. Absent was Director Paul Penney. Also, in attendance were General Manager Dave Hicks, Administrative Operations Manager Lee Schmedes, Accounts Manager Carrissa Schlaht, Asst. Accounts Manager Kathy Powell, Legal Counsel Andrew Ramos and LRPC Chair Tom Schneider.

### PUBLIC COMMENT:

00:00:00 No Public Comment.

### APPROVAL OF CONSENT CALENDAR:

00:00:00 **MOTION** A **MOTION** was made by Director Jones, seconded by Director Tobias, and approved by all present to accept the Consent Calendar.

00:00:00 President Maginnis asked the Board for their consent to adjourn to Executive Session.

00:00:00 **MOTION** A **MOTION** was made by Director Jones, seconded by Director Tobias and approved by all present to adjourn to Executive Session.

### RECONVIENE TO OPEN SESSION:

00:42:55 **MOTION** A **MOTION** was made by Director Jones, seconded by Director Tobias and approved by all present to return to open session. The Board discussed a shareholder's request and will answer with a certified letter.

### COMMITTEE / PROJECT REPORTS:

00:44:17 Long Range Planning Committee:  
LRPC Chair Schneider reports on the USDA Project Financial status, the Asset Management Plan and the 2021 Budget and Rates.

02:25:18 USDA Infrastructure Improvement / Meter Installation Project:

GM Hicks reports the Project is in its final stages.

02:27:53 Well 4 Repair:

GM Hicks informs the Board the pump repair/replacement at Well 4 is complete.

02:31:53 CCWD Agreement:

GM Hicks reports on his meeting with CCWD to discuss purchasing more wholesale water due to a continual increase in our usage.

### UNFINISHED BUSINESS:

02:45:15 HOA Antenna:

GM Hicks reports on the progress to install an antenna at Tank 6 as a repeater for the HOA.

**MOTION** A **MOTION** was made by Director Rich, seconded by Director Cover and approved by all in attendance to move forward with finding an agreeable solution between the HOA and water company.

### NEW BUSINESS:

02:52:33 Signing Authority for USDA Closing Documents:

**MOTION** A **MOTION** was made by Director Tobias, seconded by Director Rich and approved by all in attendance to sign the Resolution and give the General Manager signing authority for USDA closing documents.

02:55:54 Wells Fargo Loan Payoff / USDA LOC:

This item is deferred.

02:56:19 MC Engineering Amendment 7:

As discussed previously in the LRPC reports, Amendment 7 is not approved at this meeting. As soon as numbers are available, President Maginnis will call a special meeting to further discuss and possibly approve Amendment 7.

02:58:26 2021 Budget / Rate Schedule:

GM Hicks reports the Budget committee is working on the 2021 Budget and will have it ready for the November 14<sup>th</sup> Board Meeting.

02:59:53 Report on Bi-Monthly Billing / Invoices / Receivables:

Accounts Manager Schlaht reports on the billing, invoicing and receivables.

03:05:50 Reportable Items (former Action Items):

AM Schlaht reports on the Reportable Items.

03:20:02

**ADJOURNMENT:**

As there were no additional items to come before the Board, a **MOTION** to adjourn was made by Director Tobias at 12:20pm.

Respectfully submitted by AOM Lee Schmedes.

The Minutes of this meeting were made in conjunction with the digital recording. No digital recording will be submitted to the website as the Executive Session discussion was inadvertently recorded.

Those shareholders who wish to hear the audio of this Meeting, minus the Executive Session discussion, may make an appointment to hear it at the water company's office during normal business hours. You may call the office at 209.795.7025 for more information.

**APPROVED:**

**Next Regularly Scheduled Meeting: November 14, 2020 at 9am**