

BLUE LAKE SPRINGS MUTUAL WATER COMPANY

Minutes of the 4th Interim Meeting • Arnold, California

Saturday, January 9, 2021 9:00am

00:00:00

CALL TO ORDER:

The meeting was called to order at 9:05am. Directors present were: Bill Cover, Dan Crosby, Jeff Jones, Bob Maginnis, Andy Rich and Sharon Tobias. Absent was Director Paul Penney. Also, in attendance were General Manager Dave Hicks, Administrative Operations Manager Lee Schmedes, Accounts Manager Kathy Powell, LRPC Chair Tom Schneider and Legal Counsel Andrew Ramos.

00:00:00

PUBLIC COMMENT:

No Public Comment.

00:01:32

APPROVAL OF CONSENT CALENDAR:

Director Crosby asked to have questions answered on the December Financials.

MOTION

A **MOTION** was made by Director Rich, seconded by Director Tobias, and approved by all present, to accept the Consent Calendar, minus the December Financials.

00:11:20

MOTION

Receiving answers about why Distribution expenses were below budgeted projections and the differences between the Cash at Beginning of Period and Cash at End of Period, a **MOTION** was made by Director Crosby, seconded by Director Cover and approved by all present to approve the December Financials.

00:11:45

COMMITTEE / PROJECT REPORTS:

Long Range Strategic Planning Committee:

LRPC Chair Schneider reports on the USDA Project Financial status, Amendment 8 and funding reserves.

MOTION

A **MOTION** to approve Amendment 8 in the amount of \$65,228 was made by Director Tobias, seconded by Director Crosby and approved by all present.

00:52:54

USDA Infrastructure Improvement / Meter Installation Project:

GM Hicks reports on the USDA Improvement Project is complete. Repairs on BLS Drive still need to be done.

01:01:04

Well Water and Minerals:

GM Hicks reports on the minerals in our well water after a shareholder mentioned minerals on social media. Discussion ensued about blending surface and ground water. GM Hicks will reach out to the shareholder.

01:11:07

UNFINISHED BUSINESS:

No Unfinished Business to report.

01:11:20

NEW BUSINESS:

COVID Clause in Employee Handbook:

GM Hicks and LC Ramos to work together on a COVID policy for the employee handbook. Board discussed COVID 19 procedures in the office environment.

01:29:02

Appointment of Nominations Chair:

President Maginnis appointed Director Bill Cover as Nominations Chair.

01:30:53

Correspondence:

No correspondence to report.

01:31:03

Report on Monthly Billing/Invoices/Receivables:

Accounts Manager Powell reports on billing and receivables. AM Powell and LC Ramos to check the legality of water shutoffs against the new restrictions. Staff to look at refining the cost of filing liens.

01:43:30

Reportable Items (former Action Items):

AOM Schmedes reports on old and new items.

01:44:25

ADJOURNMENT TO EXECUTIVE SESSION:

MOTION

A **MOTION** to go into Executive Session was made by Director Cover, seconded by Director Rich and approved by all in attendance.

03:55:39

RECONVENE TO OPEN SESSION:

MOTION

A **MOTION** was made by Director Cover, seconded by Director Tobias and approved by all in attendance to return to Open Session. Items discussed were the current results of the new General Manager search and an employee matter.

03:58:04

ADJOURNMENT:

MOTION

As there were no other items to come before the Board, a **MOTION** to end the meeting was made by Director Tobias, seconded by Director Cover and approved by all in attendance. The meeting ended at 12:00pm.

Respectfully submitted by AOM Lee Schmedes

In conjunction with the digital recording of the meeting

APPROVED:

Next Regularly Scheduled Meeting: March 13, 2021 at 9am