

# BLUE LAKE SPRINGS MUTUAL WATER COMPANY

Minutes of the 5<sup>th</sup> Interim Meeting • Arnold, California

Saturday, March 13, 2021 9:00am

## CALL TO ORDER:

00:00:00 The meeting was called to order at 9:00am. Directors present were: Bill Cover, Jeff Jones, Bob Maginnis, Andy Rich and Sharon Tobias. Absent were Directors Paul Penney and Dan Crosby. Also, in attendance were General Manager Dave Hicks, Administrative Operations Manager Lee Schmedes, Accounts Manager Kathy Powell, LRPC Chair Tom Schneider, Assistant Watermaster Tyler Mayo and Legal Counsel Andrew Ramos.

## INTRODUCTION OF NEW GENERAL MANAGER:

00:00:42 GM Hicks introduces Tyler Mayo as our new General Manager.

## PUBLIC COMMENT:

00:01:41 No Public Comment.

## APPROVAL OF CONSENT CALENDAR:

00:01:51 A **MOTION** was made by Director Cover, seconded by Director Tobias, and approved by all present, to accept the  
**MOTION** Consent Calendar.

## COMMITTEE / PROJECT REPORTS:

00:2:21 Long Range Strategic Planning Committee:

LRPC Chair Schneider reports on the USDA cost breakdown, closing info, distribution of USDA reimbursements, 2021 reserve tracking and GIS mapping.

00:14:42 Blending of Water:

Assistant Watermaster Mayo reports on the process of the capability of blending surface and ground water.

## UNFINISHED BUSINESS:

00:21:57 COVID-19 Prevention Policy in Employee Handbook:

GM Hicks reports on the policy in the packet that will be added to the Employee Handbook if approved by the Board.  
**MOTION** A **MOTION** to approve the COVID-19 Prevention Policy was made by Director Jones, seconded by Director Cover and approved by all present.

00:32:47 Discretionary Bonus Policy:

President Maginnis reports on the policy before the Board. As there was no motion to accept or deny the policy, the item was set aside for lack of action.

## NEW BUSINESS:

00:35:16 Correspondence:

No correspondence to report. Director Cover informed the Board he has had no notification of anyone wishing to be a candidate for the Board. It was decided to send out the Call for Candidates via Constant Contact, Nextdoor and the Bubbler as well as posting it on the website.

00:36:52 Report on Monthly Billing/Invoices/Receivables:

Accounts Manager Powell reports on billing, receivables and water shut-offs.

00:47:33 Reportable Items (former Action Items):

AOM Schmedes reports on old and new items.

## ADJOURNMENT:

00:51:14 **MOTION** As there were no other items to come before the Board, a **MOTION** to end the meeting was made by Director Rich. The meeting ended at 9:51am.

Respectfully submitted by AOM Lee Schmedes  
In conjunction with the digital recording of the meeting

## APPROVED:

**Next Regularly Scheduled Meeting: May 8, 2021 at 9am**