

# BLUE LAKE SPRINGS MUTUAL WATER COMPANY

Minutes of the 3rd Interim Meeting • Arnold, California

Saturday, November 13, 2021 9:00am

## CALL TO ORDER:

00:02:07 The meeting was called to order at 9:02am. Directors' present were: Jeff Jones, Bruce Utter, Bill Cover, Jon Dashner, Andy Rich, and Sharon Tobias. Absent was Director Dan Crosby. Also, in attendance were General Manager Tyler Mayo, Administrative Operations Manager Lee Schmedes, Accounts Manager Kathy Powell, LRPC Chair Tom Schneider, and LRPC member Joe Morgan.

## PUBLIC COMMENT:

00:03:45 No Public Comment.

## APPROVAL OF CONSENT CALENDAR:

00:03:59 A **MOTION** was made by Director Rich, seconded by Director Utter, and approved by all present, to accept the  
**MOTION** Consent Calendar.

## COMMITTEE / PROJECT REPORTS:

00:05:01 General Managers Report:  
**MOTION**

General Manager Mayo reports on emergency repairs; Treatment Plant driveway repairs/ replacement; and repair/ replace CL17s. A **MOTION** was made by Director Rich, seconded by Director Cover, and approved by all present, to replace two CL17s.

00:48:17 Long Range Strategic Planning Committee:  
**MOTION**

LRPC Chair Schneider reports on 2022 rate structure; asset management plan database update; timeline of major asset Replacements; forecasted reserves budget; 2022 preliminary budget information; alternative rate structure option; LRPC chair replacement and task summary; and Reserve Fund Policy Revision. A **MOTION** was made by Director Utter, seconded by Director Dashner, and approved by all, to update the Reserve Fund Policy.

## UNFINISHED BUSINESS:

No unfinished business.

## NEW BUSINESS:

02:12:44 Correspondence:

There was no new correspondence to report.

02:13:10 Report on Monthly Billing/Invoices/Receivables:

Accounts Manager Powell reports on billing.

02:13:31 Reportable Items (former Action Items):

GM Mayo reports on old items.

02:26:00 2022 Budget:

Discussion on how to balance the budget with income versus expense. Another meeting will be scheduled to complete the 2022 budget by December 31, 2021.

## ADJOURNMENT:

02:53:12 As there were no other items to come before the Board, A **MOTION** to end the meeting was made by Director Rich. The  
**MOTION** meeting ended at 11:53 am.

Respectfully submitted by AM Kathy Powell  
In conjunction with the digital recording of the meeting

**APPROVED: January 8, 2022**

**Next Regularly Scheduled Meeting: January 8, 2022 at 9am**