

BLUE LAKE SPRINGS MUTUAL WATER COMPANY
Minutes of the 6th Interim Meeting • Arnold, California
Saturday, May 14, 2022 9:00am

CALL TO ORDER:

00:00:00 The meeting was called to order at 9:06 am. via Zoom and in person. Directors' present were: Jeff Jones, Bruce Utter, Bill Cover, Jon Dashner, and Sharon Tobias. Directors' absent were: Andy Rich and Dan Crosby. Also, in attendance were General Manager Tyler Mayo, Legal Counsel Andrew Ramos, Administrative Operations Manager Lee Schmedes, Accounts Manager Kathy Powell, and LRPC member Joe Morgan.

PUBLIC COMMENT:

00:00:26 Shareholder regarding his account. A moment of silence and tribute to our recently deceased past President was made by Directors' Tobias and Dashner, General Manager Mayo and Legal counsel Ramos.

APPROVAL OF CONSENT CALENDAR:

00:10:12 A **MOTION** was made by Director Jones and seconded by Director Utter to accept the Consent Calendar.
MOTION

COMMITTEE / PROJECT REPORTS:

00:11:40 General Managers Report:
General Manager Mayo reports on the opening of a savings account at US Bank; two small tank repairs; employee dinner; and the release of a probationary employee.

00:28:15 Long Range Strategic Planning Committee:
MOTION LRPC member Jeff Jones and GM Mayo with input from Legal Counsel reports on LRPC reorganization. A **MOTION** was made by Director Dashner, seconded by Director Jones, and approved by all present to adopt the LRPC reorganization standing committees as presented.

UNFINISHED BUSINESS:

00:57:19 Update Rules and Regulations for New Connections:
MOTION A **MOTION** was made by Director Dashner, seconded by Director Utter and approved by all present to accept the updated Rules and Regulations for New Connections with a new connection fee of \$8,574.

01:02:00 Statement of Investment Policy:
MOTION A **MOTION** was made by Director Jones, seconded by Director Dashner, and approved by all present to adopt the Statement of Investment Policy as presented.

01:03:47 Purchasing Authority Policy:
MOTION A **MOTION** was made by Director Dashner, seconded by Director Cover, and approved by all present to adopt the Purchasing Authority Policy as presented.

NEW BUSINESS:

01:06:21 Future Meeting Date/Time:
There will be no change to time/date of Open Board Meetings per Board consensus, spoken to by Director Cover.

01:07:00 Employee Handbook- Incentive Clause:
MOTION A **MOTION** was made by Director Utter, seconded by Director Jones, and approved by all present to adopt the 5002 Watermaster Incentives into the employee handbook.

01:11:00 Drought- Rebate for Irrigation Rain Sensor:
General Manager Mayo spoke to offering a rebate for the installation of an irrigation rain sensor. Consensus was yes.

01:16:18 Report on Monthly Billing/Invoices/Receivables:
Accounts Manager Powell reports on billing.

01:17:11 Reportable Items (former Action Items):
GM Mayo and AOM Schmedes reports on old items. AOM Schmedes noted new items.

EXECUTIVE SESSION:

01:23:46 A **MOTION** was made by Director Jones, seconded by Director Utter to convene to Executive Session.

01:25:11 A **MOTION** was made by Director Dashner, seconded by Director Utter to reconvene to Open Session.
MOTION The Water Company will reach out to Shareholder with their findings.

ADJOURNMENT:

01:26:15 As there were no other items to come before the Board, A **MOTION** to end the meeting was made by Director Dashner.
MOTION The meeting ended at 10:49 am.

Respectfully submitted by AM Kathy Powell
In conjunction with the digital recording of the meeting

APPROVED: July 9, 2022

NEXT REGULARLY SCHEDULED MEETING: July 9, 2022

