

BLUE LAKE SPRINGS MUTUAL WATER COMPANY

Minutes of the 3rd Interim Meeting • Arnold, California

Saturday, November 12, 2022 9:00am

Via Zoom and at 1011 Blagen Road Board Room

CALL TO ORDER:

00:00:00 The meeting was called to order at 9:01am via Zoom and in person. Directors' present were: Jeff Jones, Bruce Utter, Jon Dashner, Sharon Tobias, Dan Crosby, Andy Rich and Bill Cover. Also, in attendance were General Manager Tyler Mayo, Legal Counsel Andrew Ramos, Administrative Operations Manager Lee Schmedes, and Accounts Manager Kathy Powell.

00:02:01 PUBLIC COMMENT:

No Comment.

APPROVAL OF CONSENT CALENDAR:

00:02:15 A **MOTION** was made by Director Jones, seconded by Director Rich to approve the Consent Calendar, and was approved by all present.

MOTION

COMMITTEE REPORTS:

00:02:55 General Managers Report:

General Manager Mayo reports on Usage, Production and Drawdown charts and repair of altitude valve on Tank 4.

00:11:25 Infrastructure and Facilities Committee:

MOTION General Manager Mayo reports on Additional projects to be completed in 2023. Director Rich made a **MOTION** to approve the process of getting engineering bids on presented list, seconded by Director Utter, and approved by all present. The bids will be presented at a future Board Meeting.

00:22:15 Finance and Rates Committee:

Director Cover reports on Committee meeting notes and on USDA loan repayment amounts which are to remain the same for all Shareholders in 2023.

00:24:58 UNFINISHED BUSINESS:

2023 Proposed Budget:

Director Cover reports on proposed budget and rates for 2023. These will be revisited after Executive Session.

01:48:34 NEW BUSINESS:

MOTION Auditor/CPA:

AOM Schmedes presents bids from Ebbett's Pass Accounting and Atherton & Associates for yearend financial review. Director Utter made a **MOTION** to accept the bids from above Companies, seconded by Director Crosby and approved by all present.

01:51:40 Combining Elections with HOA:

Staff presented the in-house costs for elections. General consensus is to stay separate from HOA regarding mailings and elections.

01:59:41 Correspondence:

To be presented by AM Powell in Executive Session.

02:00:20 Report on Monthly Billing/Invoices/Receivables:

Account Manager Powell reports on billing, receivables and updated Aged Accounts Report.

02:04:00 Reportable Items (former Action Items):

GM Mayo reports on old items.

02:07:00 **MOTION** made by Director Utter to move into Executive Session.

MOTION

EXECUTIVE SESSION:

02:08:00 **MOTION** to Reconvene to Open Session from Executive Session.

MOTION

REPORTING FROM EXECUTIVE SESSION:

Shareholder Request: Discussed

Consulting Compensation: Approved - Director Rich recused himself from this discussion and approval.

Compensation Study & Recommendations: Approved

02:09:00 Budget and Rates:

Director Rich made a **MOTION** to approve the 2023 budget, seconded by Director Utter and approved by all present via roll call. Director Rich made a **MOTION** to approve the 2023 rates, seconded by Director Jones, and approved by all present via roll call. Absent were Directors: Cover, Crosby and Dashner for the budget/rates **MOTION**.

02:35:00
MOTION

ADJOURNMENT:

As there were no other items to come before the Board, **A MOTION** to end the meeting was made by Director Rich. the meeting ended at 12:19pm.

Respectfully submitted by AM Kathy Powell
In conjunction with the digital recording of the meeting

APPROVED: January 14, 2023

NEXT REGULARLY SCHEDULED MEETING: January 14 , 2023