

BLUE LAKE SPRINGS MUTUAL WATER COMPANY

Minutes of the 5th Interim Meeting • Arnold, California

Tuesday, March 21, 2023 2:00pm

Via Zoom and at 1011 Blagen Road Board Room

CALL TO ORDER:

00:00:00 The meeting was called to order at 2:02pm via Zoom and in person. Directors' present were: Jeff Jones, Bruce Utter, Jon Dashner, Sharon Tobias, Dan Crosby, and Bill Cover. Absent was Director Rich. Also, in attendance were General Manager Tyler Mayo, Legal Counsel Andrew Ramos, Administrative Operations Manager Lee Schmedes, Accounts Manager Kathy Powell, and Standing Committee's member Craig Lutz.

PUBLIC COMMENT:

00:02:36 Shareholder asked about the New Brown Act regarding the Open Meeting Act and the end of COVID.

APPROVAL OF CONSENT CALENDAR:

00:03:50 A **MOTION** was made by Director Utter and seconded by Director Jones to approve the Consent Calendar.
MOTION The Motion was approved by all present.

COMMITTEE REPORTS:

00:04:55 General Managers Report:

General Manager Mayo reports on Bank/ FDIC limits, drought stage 2, storm damage, Watermaster who earned the T2 certificate, and new hire search to start in April. A pump assembly at the Treatment Plant, spoken about in a previous meeting, was replaced in February, and OES funds for reimbursement of storm damage repair.

00:23:11 Infrastructure & Facilities Report:

Committee lead Lutz reports on Feb 15, 2023 meeting, GM has updated detailed schedule of expenditures, current year projects are out for bid, and reserve amounts. Briefly touched on CCWD future purchase agreement.

00:27:56 Executive Meeting January 14, 2023 Report:

President Tobias reports that Watermaster position was offered to employee Grimes.

00:28:38 Personnel Committee Report:

GM Mayo reports that an official offer for Watermaster was accepted by employee Grimes.

UNFINISHED BUSINESS:

00:29:51 2022 Year-End Atherton Review:
MOTION

After Committee Lead Lutz reports on the review, a **MOTION** was made by Director Crosby, seconded by Director Dashner and approved by all present via roll call to accept the Atherton Year- End Review as presented. January and February 2023 financials will be finalized since review has been approved.

NEW BUSINESS:

00:36:29 Consultant Services Agreement:

MOTION A **MOTION** was made by Director Jones, seconded by Director Dashner, and approved by all present via roll call to hire Craig Lutz as financial consultant per Agreement.

00:38:45 Date and Time for Future Board Meetings:

MOTION Director Tobias presents some possible dates. After discussion, a **MOTION** was made by Director Dashner, seconded by Director Utter and approved by all present via roll call to move to the second Thursday of meeting months starting in July 2023.

00:51:40 Plumbers' List:

Legal Counsel Ramos speaks to BLSMWC providing a plumbers list to Shareholders.

01:01:54 Appointment of Elections Chair:

Director Jones volunteered to be the elections chair for 2023 elections.

01:03:48 Annual Shareholder Meeting Time and Place:

GM Mayo speaks to Annual Shareholder meeting options. Consensus is June 3, 2023 at 9am at the BLSHA Lodge.

01:18:46 Report on Monthly Billing/Invoices/Receivables:

Account Manager Powell reports on billing, receivables, and aged accounts.

01:19:54 Reportable Items:

GM Mayo reports on old items. No new items to note.

01:27:09 Correspondence:

AM Powell reports this is an Executive Session item.

01:35:17
MOTION

Director Dashner made a **MOTION** to move into Executive Session. Director Utter seconded the **MOTION**.

00:00:00
MOTION

EXECUTIVE SESSION:

Discussion regarding Shareholder request.

Director Dashner makes a **MOTION** to reconvene to Open Session, seconded by Director Utter.

00:00:00

ADJOURNMENT:

As there were no other items to come before the Board, the meeting ended at 3:54pm.

Respectfully submitted by AM Kathy Powell
In conjunction with the digital recording of the meeting

APPROVED: May 20, 2023

NEXT REGULARLY SCHEDULED MEETING: May 20, 2023