

**BLUE LAKE SPRINGS MUTUAL WATER COMPANY**  
**Minutes of the Annual Shareholder's Meeting**  
**(Via Zoom and in person) Arnold, California**  
**Saturday, June 10, 2023 10am**

00:00:00

**CALL TO ORDER:**

At 10:00am the Annual Shareholder's Meeting was called to order by Vice-President Andy Rich. Directors present were: William Cover, Jeff Jones, Jon Dashner, and Bruce Utter. Absent were Directors Sharon Tobias and Dan Crosby. Also, in attendance were General Manager Tyler Mayo, Administrative Operations Manager Lee Schmedes, Accounts Manager Kathy Powell, General Counsel Andrew Ramos, Long-Range Standing Committee member Craig Lutz and Shareholder's Caryl Barclay and Jeannie Multhaup.

00:00:00

**WELCOME SHAREHOLDERS & INTRODUCTION OF BOARD, GUESTS, AND EMPLOYEES:**

Vice-President Rich opens the meeting, welcomes the Shareholder's present, leads the Pledge of Allegiance, and introduces the Board of Directors, Legal Counsel Andrew Ramos and LRSC member Craig Lutz. GM Mayo introduces the employees.

00:02:45

**QUORUM PRESENT:**

Director of Elections, Jeff Jones, reports that we have a quorum, announces the election results, and welcomes Director Tobias to another 3-year term on the BLSMWC Board of Directors. Election of Officers to follow.

00:04:35

**APPROVAL OF MINUTES OF PREVIOUS ANNUAL MEETINGS:**

**MOTION**

1. Annual Shareholder Meeting dated June 5, 2021 was approved on a **MOTION** from Director Dashner, seconded by Director Utter and approved by all present. (No quorum was established in 2022 to approve these minutes.)
2. Annual Shareholder Meeting dated June 4, 2022 was approved on a **MOTION** from Director Utter, seconded by Director Dashner, and approved by all present.
3. Adjourned Annual Shareholder Meeting dated July 9, 2022 was approved on a **MOTION** from Director Jones, seconded by Director Dashner, and approved by all present.

00:07:10

**PRESIDENT'S REPORT:**

Vice-President Rich reports we are in Stage 1 Drought Action Plan per the State of California guidelines. He thanks the BLSMWC staff for their hard work during the winter and discusses the Long-Range Planning Committee dissolving into 5 standing committees, their leads, and members of each committee.

00:11:42

**GENERAL MANAGER'S REPORT:**

GM Tyler Mayo thanks the Shareholder's for voting this year and establishing a quorum, reports on success of online voting that was offered this year and reminds shareholders to update your contact information with the office. He then discusses Drought Stage reduction from 2 to 1, reports on 2022 water conservation totals, and Shareholder's responsibilities upon completion of the project. GM Mayo presents a picture slide show of maintenance and repairs done during the 2022-2023 year. Lastly, GM Mayo mentions upcoming summer projects.

00:34:50

**TREASURER'S REPORT:**

Director Cover gives a report on the financial stability of the Water Company.

00:37:03

**ADJOURNMENT OF MEETING:**

**MOTION**

As there was no other business to come before the Board, a **MOTION** was made by Director Jones, seconded by Director Dashner to adjourn, and move into the Organizational Meeting.

Respectfully submitted by AM Kathy Powell  
In conjunction with the digital recording of the meeting

**APPROVED: June 8, 2024**

**Next Regularly Scheduled Meeting: July 13, 2023 @2pm**

**BLUE LAKE SPRINGS MUTUAL WATER COMPANY BOARD OF DIRECTORS  
ORGANIZATIONAL MEETING  
JUNE 10, 2023**

**ELECTION OF OFFICERS: 2023 – 2024**

**CALL TO ORDER:** 10:37am by Vice President Rich.

**President:** Director Jones nominated Director Tobias, seconded by Director Cover, confirmed by General Manager Mayo, and approved by all present.

**Vice President:** Director Cover nominated Director Rich, seconded by Director Utter and approved by all present.

**Secretary/ Treasurer:** Director Rich nominated Director Cover, seconded by Director Jones and approved by all present.

**NOTE:** The above officer's served in these same offices during the 2022-2023 year.

**Director:** Dan Crosby

**Director:** Jon Dashner

**Director:** Jeff Jones

**Director:** Bruce Utter

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**Standing Committee Appointments: (Chair is underlined)**

1. **Finance & Rates:** Lutz, Cover, Rich, Dashner
2. **Infrastructure & Facilities:** Lutz, Cover, Crosby, Tobias
3. **Investment Management:** Cover, Lutz, Rich, Crosby
4. **Personnel:** Rich, Utter
5. **Water Supply, Conservation & Outreach:** Jones, Tobias, Joe Morgan & Staff

On a **MOTION** from Director Dashner, seconded by Director Jones and approved by all present to leave the above committee members and leads as they stand, no changes for the 2023 – 2024 year.

**Adjournment of Meeting:**

A **Motion** was made by Director Jones, seconded by Director Dashner to end the Organizational Meeting upon completion of the Standing Committee Appointments. The meeting was adjourned at 10:43am.

Respectfully submitted by AM Kathy Powell  
In conjunction with the digital recording of the meeting

**APPROVED: June 8, 2024**