

**BLUE LAKE SPRINGS MUTUAL WATER COMPANY**  
**Minutes of the Annual Shareholder's Meeting**  
**(Via Zoom and in person) Arnold, California**  
**Saturday, June 8, 2024 @ 2pm**

00:00:00

**CALL TO ORDER:**

At 2:02pm the Annual Shareholder's Meeting was called to order by President Sharon Tobias. Directors present were: Jeff Jones, Jon Dashner, Dan Crosby, Sharon Tobias and Bruce Utter. Absent was Director Bill Cover. Also, in attendance were General Manager Tyler Mayo, Office Administrator Kathy Powell, Customer Service Representative Anneliese Gill, and General Counsel Andrew Ramos.

00:00:00

**WELCOME SHAREHOLDERS & INTRODUCTION OF BOARD, GUESTS, AND EMPLOYEES:**

President Tobias opened the meeting, lead the Pledge of Allegiance, introduced the Board of Directors, and Legal Counsel Andrew Ramos. GM Mayo introduced the employees.

00:00:00

**QUORUM PRESENT:**

President Tobias reported that we had a quorum, announced the election results, and welcomed back previous Directors Jon Dashner and Jeff Jones and new Director Craig Lutz to the BLSMWC Board of Directors. Election of Officers to follow.

00:00:00

**APPROVAL OF MINUTES OF PREVIOUS ANNUAL MEETING:**

**MOTION**

Annual Shareholder Meeting dated June 10, 2023 was approved on a **MOTION** from Director Dashner, seconded by Director Crosby, and approved by all present.

00:00:00

**PRESIDENT'S REPORT:**

President Tobias reported that for the past ten years we had record low water usage in 2023, thanked the Shareholders for their conservation efforts and reported that our water supply is in good shape. President Tobias described the 5 standing committees, their leads, the members of each committee, and their functions within BLSMWC. She commented on our online voting process and thanked GM Mayo for his strong leadership, Legal Counsel Ramos for his years of service, Jeannie Multhaupt for helping with this year's elections, and all the Directors for their service.

00:00:00

**GENERAL MANAGER'S REPORT:**

GM Mayo reported that 450 feet of 6-inch main from Snow Flake Drive to Del Rio was replaced in December 2023; two hydrants will be replaced this summer; El Ranchero tank will be taken offline for repairs and cleaning after Labor Day weekend; the replacement of 150 feet of 2-inch main in Boro Court this summer; and the Service Line Inventory that will start in the next week.

00:00:00

**TREASURER'S REPORT:**

In Director Cover's absence, GM Mayo gave a report on the financial stability of the Water Company.

00:37:03

**ADJOURNMENT OF MEETING:**

**MOTION**

As there was no other business to come before the Board, a **MOTION** was made by Director Crosby, seconded by Director Utter to adjourn, and the Board moved to the Organizational Meeting.

Respectfully submitted by OA Kathy Powell  
Digital recording not available.

**APPROVED:**

**Next Regularly Scheduled Meeting: July 11, 2024 @2pm**

**BLUE LAKE SPRINGS MUTUAL WATER COMPANY BOARD OF DIRECTORS  
ORGANIZATIONAL MEETING  
JUNE 8, 2024**

**ELECTION OF OFFICERS: 2024 – 2025**

**CALL TO ORDER:** The Organizational meeting was called to order by President Tobias at 2:45 pm.

**President:** Director Crosby nominated Director Tobias, motioned by Director Dashner, and seconded by Director Utter.

**Vice President:** Director Tobias nominated Director Utter, motioned by Director Crosby, and seconded by Director Dashner.

**Secretary/ Treasurer:** GM Mayo nominated Director Cover, on his behalf, motioned by Director Jones, and seconded by Director Dashner.

**Director:** Dan Crosby

**Director:** Jon Dashner

**Director:** Jeff Jones

**Director:** Craig Lutz

The above Officers were installed by a **MOTION** from Director Dashner, seconded by Director Crosby, and approved by all present via roll call.

---

**Standing Committee Appointments: (Chair is underlined)**

1. **Finance & Rates:** Lutz, Cover, Dashner
2. **Infrastructure & Facilities:** Lutz, Cover, Crosby,
3. **Investment Management:** Cover, Lutz, Crosby
4. **Personnel:** Utter, Jones
5. **Water Supply, Conservation & Outreach:** Jones, Tobias, Joe Morgan & Staff

Standing Committees and members will be placed on the July 11, 2024 meeting agenda for further review.

**Adjournment of Meeting:**

A **Motion** was made by Director Utter to end the Organizational Meeting upon completion of the Standing Committee Appointments and seconded by Director Dashner. The meeting was adjourned at 3:00 pm.

Respectfully submitted by OA Kathy Powell  
Digital recording not available.

**APPROVED:**