

BLUE LAKE SPRINGS MUTUAL WATER COMPANY

Minutes of the 6th Interim Meeting • Arnold, California

Thursday, July 11, 2024, @ 2:00pm

Via Zoom and at 1011 Blagen Road Board Room

00:00:00

CALL TO ORDER:

The meeting was called to order at 2:01pm via Zoom and in person. Directors present were: Bruce Utter, Jon Dashner, Jeff Jones, and Sharon Tobias. Absent were Directors Dan Crosby, Craig Lutz, and Bill Cover. Also in attendance were General Manager Tyler Mayo, Office Administrator Kathy Powell, and Legal Counsel Gavin Ralphs. Customer Service Representative Anneliese Gill was absent.

00:00:50

ROLE CALL:

A quorum was established.

00:01:44

PUBLIC COMMENT:

There was no public comment.

00:02:33

MOTION

APPROVAL OF CONSENT CALENDAR:

A **MOTION** was made by Director Utter and seconded by Director Jones to approve the Consent Calendar. The **MOTION** was approved by all present via roll call.

00:03:45

COMMITTEE REPORTS:

General Manager's Report:

GM Mayo reported that the Boro Court Project will be starting on Monday, July 15, 2024; the HOA repeater antenna will be installed at Tank 4 on July 17, 2024; and Cooper Engineering will be resurfacing the Office parking lot, front and back, as well as restriping parking spaces.

00:07:00

MOTION

NEW BUSINESS:

Standing Committees:

On a **MOTION** from Director Dashner and seconded by Director Jones, this item has been tabled until the next meeting due to absent directors. The motion was approved by all present via roll call.

00:10:40

MOTION

Adoption of Workplace Violence Protection Plan:

GM Mayo reported on the State required Workplace Violence Prevention Plan. After a discussion, a **MOTION** was made by Director Utter and seconded by Director Dashner to approve the Workplace Violence Prevention Plan presented, contingent upon Legal Counsel Ralph's review of the "Dangerous Weapons" section.

This item will be on the September agenda for further discussion. The **MOTION** was approved by all present via roll call.

00:21:05

Report on Monthly Billing/Invoices/Receivables:

Office Administrator Powell reported on billing, receivables, and aged accounts.

00:22:35

Reportable Items:

GM Mayo reported there were no current items on the Reportable Board Items. A new item was added.

00:23:27

ADJOURNMENT:

As there was no other business to come before the Board, the meeting was adjourned on a **MOTION** from Director Dashner, seconded by Director Utter, at 2:30 pm.

Respectfully submitted by OA Kathy Powell, in conjunction with the digital recording of the meeting.

APPROVED:

NEXT REGULARLY SCHEDULED MEETING: September 12, 2024, @2pm