

# BLUE LAKE SPRINGS MUTUAL WATER COMPANY

Minutes of the 6th Interim Meeting • Arnold, California

Thursday, May 8, 2025, @ 2:00pm

Via Zoom and at 1011 Blagen Road Board Room

00:00:00

## CALL TO ORDER:

The meeting was called to order at 2:06pm via Zoom and in person. Directors present were: Bill Cover, Jeff Jones, Craig Lutz, and Jon Dashner. Directors absent were: Sharon Tobias, Dan Crosby, and Bruce Utter. Also in attendance were General Manager Tyler Mayo, Office Administrator Kathy Powell, and Legal Counsel Gavin Ralphs.

00:00:42

## ROLE CALL:

A quorum was established.

00:01:21

## PUBLIC COMMENT:

There was no public comment.

00:01:39

**MOTION**

## APPROVAL OF CONSENT CALENDAR:

A **MOTION** was made by Director Dashner and seconded by Director Jones to accept the Consent Calendar. The **MOTION** was approved via roll call by all present.

00:02:29

## COMMITTEE REPORTS:

### General Manager's Report:

GM Mayo reported on two service line connections that need to be made on Boro Court, Data Flow Company will work on our SCADA system starting in May to early June, and reminded Shareholders to fill out the Cross-Connection Control survey that was mailed with the April billing cycle. He also touched on the cleaning and maintenance of Tank 4 to be scheduled after Labor Day weekend.

00:08:55

**MOTION**

## NEW BUSINESS:

### Resolution for Bylaws Change, Number of Board Directors:

After a short discussion, Director Dashner made a **MOTION** to pass the Resolution reducing the Board of Directors from seven to five. The **Motion** was seconded by Director Jones and approved by all present via roll call. Let the Bylaws reflect that the number of Board Directors is now five for the Blue Lake Springs Mutual Water Company.

00:13:25

**MOTION**

### Resolution for Cross-Connection Control Policy:

GM Mayo presented the Policy required to be adopted per the State Water Resource Control Board and the EPA for enforcement purposes. After a discussion, Director Dashner made a **MOTION** to approve Resolution number 25-05-08-2 seconded by Director Jones and approved by all present via roll call.

00:22:50

### Report on Monthly Billing/Invoices/Receivables:

OA Powell reported on billing, receivables, aged accounts, and the tax default property from 2023.

00:25:45

### Reportable Items:

GM Mayo reported that there were no items to bring to the Board. GM Mayo will work on the Cross-Connection Control Plan.

00:27:50

**MOTION**

## ADJOURNMENT:

As there was no other business to come before the Board, the meeting was adjourned at 2:35pm on a **MOTION** from Director Jones, seconded by Director Dashner.

Respectfully submitted by OA Kathy Powell, in conjunction with the digital recording of the meeting.

**APPROVED: July 10, 2025**

NEXT REGULARLY SCHEDULED MEETING: July 10, 2025, 2pm